

**North Bonneville Public Development Authority  
Meeting Minutes from Thursday January 22, 2015  
102 CBD Mall Dr. Unit #3 5:20 pm**

**Note: The public is invited to attend all board meetings.**

**Meeting called to Order:** 5:24pm

**Roll Call:** Secretary/Treasurer Dan Smith confirmed the presence of himself, Vice President Tanya Knight, Dir. Judie Whitcom. Consultant John Spencer and Attorney Teunis Wyers.

There weren't any **Agenda Changes, Public Comments** or **Board Comments**.

**Attorney/Staff/Consultant Reports:** Mr. Spencer reported having conducted an audit of the books and the records all look good. He said he had attended a BARS (**B**udgetary **A**ccounting and **R**eporting **S**ystem) in Olympia in preparation for State mandated audits.

Mr. Wyers reviewed the latest recommendations for being prepared for potentially onerous public records request disclosures.

**Finance Report:** None

**Old Business:** **Updates On Projects** was Mgr. Legun reporting by speaker phone on her submissions for a **logo** which the Board reviewed and decided on unanimously as well as and her visit that day to Seattle and talks with potential vendors.

A **License Update** was provided by Mr. Spencer saying that all requirements listed to date had been met and the LCB had not been willing to estimate a completion time yet. He expected more news next week.

Mr. Spencer explained the latest proposals and options for **Banking** and they were discussed. It was decided again to wait for expected replies pending banking decisions.

**New Business:** A **Consent Agenda** including the **Minutes**, as amended by discussed changes, from last meeting and **Invoices** for current expenses was approved by unanimous quorum.

Mr. Smith agreed to acquire smoke alarms and **Fire/Security** and extinguishers for the store building as well as outdoor lights installation.

**Signage** was table again for ongoing investigation of specific requirements.

Mr. Spencer presented a proposal for outsourcing payroll services and, following discussion, it was adopted by unanimous quorum.

There were also a number of related ideas put forth and discussed concerning ways the Public Development Authority might be able to start saving local governments money as of opening day. They included the PDA's potential ability to absorb the cost of perhaps outsourcing payroll services for them as well in order to enhance public safety through redirecting of saved monies.

Another idea was the possibility that the NBPDA might be able to serve as a coordinator to facilitate ongoing cooperative efforts between all the Gorge communities.

The Board instructed Mr. Spencer to present the ideas to appropriate officials and bring back reactions.

**Next Meeting** was set for Thursday January 29th @ 5pm

There were no **Public Comments** or **Closing Board Comments** and **Adjournment** was at 6:28pm

Dan C. Smith  
Board Secretary.