

**North Bonneville Public Development Authority  
Meeting Minutes from Thursday February 5, 2015  
102 CBD Mall Dr. Unit #3 5:20 pm**

**Note: The public is invited to attend all board meetings.**

**Meeting called to Order:** 5:05pm

**Roll Call:** Secretary/Treasurer Dan Smith confirmed the presence of himself, President Tim Dudley, Director Judie Whitcom and director Sally Spencer along with Consultant John Spencer, Attorney Teunis Wyers and Manager Robyn Legun.

Mr. Spencer requested **Agenda Changes** adding payroll approval to the Consent Agenda.

No **Public Comments** or **Board Comments** were offered.

**Attorney/Staff/Consultant Reports** started with Mr. Spencer handing out ID badges to the Manager and Board Members which would be required when in the store.

He continued with his **Financial Report** which showed he had borrowed sufficient funds to weather the cash flow issue and settle those outstanding expenses. He said he had assurances of additional loans for buying product when the license was issued.

He also reported he had found that M-Bank was willing to do business with us for a premium price and said he wanted to be able to open the account that next week.

Mr. Wyers enlightened the Board about a recent news item concerning the illegality of selling marijuana to active duty military personnel. He had determined that the NBPDA would have no liability in such a conflict negating the need for any **Policy Decision RE: Sales to Military Personnel**.

**Old Business** included a **Licensing Update** from Mr. Dudley who said his last contact with the LCB clearly indicated their inspectors would be in contact within a week. Mgr Legun asked whether a checklist of those inspected items could be gotten and Mr Dudley agreed to ask for one

The final bolting of the safes, the impending grading of the parking lot and removal of a downed tree were covered in **Updates On Projects**.

**New Business** saw the **Consent Agenda** including the payroll addition passed by unanimous quorum.

Those Board Members present also voted unanimously, but for Dir. Whitcom's

abstention, to approve her **Appointment** as the new NBPDA Vice President. The former Vice President had voluntarily tendered her resignation a week earlier.

**Resolution #6 Approving an Account** with M-Bank passed unanimously and the vote to **Approve** the three new **Loans** was also unanimous but for Dir, Spencer's abstention as she is one of those lenders.

**Approval of Vendor Financing Agreements** was tabled until a later meeting.

Mgr. Legun reported that most of the necessary **Signage** is complete and what remains is the main one outside and a sandwich board which are in progress. She proposed that we get a grand opening sign to lash to chain link fence by the highway as a beginning measure. The Chair stipulated that the remaining sign decisions would be made by Mgr Legun for expediency.

The **Payroll Idea** was that we outsource that task as a cost cutting measure and it had already been adopted. The old **Payroll Schedule** approved earlier calling for monthly payouts needed to be amended to allow bi-monthly payouts to make the payroll service more user friendly. The Board voted unanimously to amend the policy.

**Next Meeting** was set for Thursday February 12th, 2015 @ 5pm

There were no **Public Comments** and **Closing Board Comments** included a suggestion that there be a reception for all those folks involved in getting the store licensed. It was agreed to plan that as a catered function at the store as soon as practical.

Mgr. Legun reported the 17th of Feb as the official start date for her staff and said training is planned of that day.

She felt she had most of the necessary vendors lined up except for sufficient suppliers of edible products. She said too few exist and most of those few will not deliver to this area. It was agreed that the pursuit of those products was necessary in any reasonable case as we would qualify to transport it.

She had also found that the POS tracking system Agrisoft appeared not to be able to meet the needs of retail management. She wanted to be able to look into alternative providers referred to her by other retailers. She was encouraged by the Chair to do whatever she felt necessary to get the store operational as soon as possible. She predicted that she would require at least a week's time from the issuance of the license in order to stock the store and be ready to open.

**Adjournment** was at 6:28pm

Dan C. Smith  
Board Secretary.