

**North Bonneville Public Development Authority
Meeting Minutes from Thursday March 12, 2015
102 CBD Mall Dr. Unit #3 5:00 pm**

Meeting called to Order: 5:00pm

Roll Call: Secretary/Treasurer Dan Smith confirmed the presence of himself, President Tim Dudley, Vice President Judie Whitcomb, Consultant John Spencer, Attorney Teunis Wyers and Mgr Robyn Legun.

There were no **Agenda Changes, Opening Public Comments** or **Opening Board Comments**.

Attorney/Staff/Consultant Reports: Mr. Wyers advised the Board to revisit the Public Development Authority's originating documentation as a refresher to help guide the future.

Mr. Spencer reported attending the Oregon State Liquor Control Commission meeting and found that they plan to develop the marijuana industry along pretty much the same lines as Washington with retailers expected no sooner than late 2016..

Mr. Spencer requested permission to surpass his previously established monthly time limit this month as he has put in more time. An item for that was added to New Business on the agenda and approved by unanimous vote.

Mgr. Legun offered to assume most of the duties being currently performed by Consultant Spencer for much less than his rate and specifics of those duties and a job description were said to be under development.

Mgr Legun also delivered a positive report on the state of the store to date saying the customers appear happy and the sales numbers are not bad but will hopefully get better.

The **Finance Report** indicated most of the borrowed funds had already been spent and things are tight. On going sales figures from a breakdown of products would reveal more later.

Old Business included a unanimous voted to approve the establishment of a **Banking** account at long last with SALAL Credit Union which is not only a Washington based bank in the Seattle area but is also much less expensive than M-Bank. The Board voted unanimously to approve SALAL.

The previously approved employee **Health Benefits** program turned out to be too expensive for staffers to pay their portion. A more affordable plan was presented by the Chair and the change to section 810 of the personnel policy was approved by

unanimous quorum vote.

New Business Consent Agenda of Minutes, current expense **Invoices** and **Payroll** was approved unanimously.

Mgr Legun reported on the benefits and costs of marketing with an online clearing house called Leafly. She thought it was expensive but felt that it might be necessary as the one and only best place to be listed. She planned to ask them for a discount and the decision was tabled until more info is acquired.

In order to comply with OSHA we needed to have an **Accident Prevention Plan** and Mr. Spencer presented one which was reviewed by the Store Manager and approved by unanimous vote.

A **Landscaping Plan** required by the City Planning Commission was still under development by members of the store staff and was tabled until completed.

Merchandise Discounts for Staff/Board members was discussed and approved by unanimous quorum vote with Board Member Sally Spencer joining in this one discussion and voting via speaker phone.

There were no **Vendor Financing Agreements** and the **Media/Grand Opening Plans** were set for the weekend of April 20th with specifics to be determined later.

The **Next Meeting Date** was set for Thursday March 26, 2015 @ 5pm

There were no **Public Comments** and **Closing Board Comments**.

Adjournment was at 5:51pm

Dan C. Smith,
Board Secretary.