

**North Bonneville Public Development Authority**  
**Meeting Minutes from Thursday April 9, 2015**  
**102 CBD Mall Dr. Unit #3 5:00 pm**

**Meeting called to Order:** 5:00pm

**Roll Call:** Secretary/Treasurer Dan Smith confirmed the presence of himself, President Tim Dudley, Vice President Judie Whitcomb, Consultant John Spencer and Store Mgr Robyn Legun.

No **Agenda Changes** were made and there were no **Opening Public Comments**.

**Opening Board Comments** were made by Vice Pres. Whitcomb concerning a neighbor of hers who had expressed a desire to donate a cash prize thru The Cannabis Corner to the participants of a Disc Golf event to be held in North Bonneville. Staff and the Chair referred the donor to Mr. Spencer and the store manager to work out a legitimate way to do that..

**Attorney/Staff/Consultant Reports** included revisiting the requirements of the City Planning Commission to conduct traffic study for the store site. Mr. Spencer reported that the landlord had agreed to commission the study and the store would pay half. Quotes had been solicited and were expected by next meeting.

Mr. Spencer also reported having a meeting with the owners of Mary Jane's Glass, one of the store's vendors who had offered to sell North Bonneville their license to open a marijuana retail outlet in Washougal, since there was a ban presently in place there that might be lifted if another government agency owned the license. He asked the Board's permission to pursue the idea should it show any more promise and it was granted by consensus.

Mgr. Legun reported promoting a staff member to lead and that man hours were down to 300 per week. She said sales were increasing steadily and product 'right sizing' was going well.

A **Finance Report** containing the **2014 Annual** summary, the latest **Monthly Reconciliations**, and developments in **Banking** was presented by Mr. Spencer. The process of moving to Salal Bank from M-Bank had begun as Salal was showing great promise. No Forecasts were ready but would be presented next meeting.

**Old Business** was to unanimously approve a **contract amendment #1** with Pulse Consults **for Executive Director Services** to be provided temporarily by John Spencer

to train a replacement.

**New Business Consent Agenda of Minutes** and expense **Invoices** was approved by unanimous vote.

A **Landscape Plan** was discussed and then tabled until after the traffic study is completed as that would dictate what the plan could consist of.

Mgr Legun expressed her preference for an **ATM/Debit Card Reader Contract** provider DMS Financial as the most reasonable and most experienced with this industry. She explained other options from Canna Transact & both were approved by unanimous vote.

**Store Manager Purchasing Authority** was re-addressed saying there was a need to have a resolution to officially establish the limits. The numbers were discussed and the item was tabled until next meeting when a resolution could be presented for a vote

**Website** service provider would have to be changed from Presto Box to Blue Host in order to maximise the on-line presence & Mgr. Legun advised the purchase of a good web developer as well for the sites themselves. The costs were within established discretionary spending.

**Loan/Rent Negotiations** were reported to be in progress by Mr. Spencer and Mr Dudley. They agreed to continue pursuing reductions from lenders and landlords.

**Signage - Address, Corner** was a discussion about putting our address on the roof of the building as well as changing the address officially to 420 Evergreen. The City had indicated the property owner would have to the applicant for such a change but is a possibility.

**Media/Grand Opening Plans** were finalized for the weekend of April 20th to include sales specials and a ribbon cutting ceremony by the Stevenson Chamber Of Commerce on Monday afternoon.

**Next Meeting Date** was set for Thursday April 30, 2015 @ 5pm

No **Closing Board Comments** nor **Closing Board Comments** were offered.

**Adjournment** was @ 7:18pm

Dan C. Smith  
Secretary/Treasurer