

North Bonneville Public Development Authority Minutes
Thursday August 28, 2014
6:45 pm

Note: The public is invited to attend all board meetings at 102 CBD Mall #3

Meeting called to Order: 7:13pm

Roll Call: Secretary/Treasurer Dan Smith confirmed the presence of President Tim Dudley and Vice President Tanja Knight and noted the absence of vacationing Directors Judie Whitcom and Jeremy Bechtel.

Agenda Changes: None

Public Comments: None

Board Comments: None

Staff Report:

Attorney Wyers reported on efforts he and Mr. Spencer had made to advocate for a decision from the Liquor Control Board on our application. His conferring with the author of the 502 Initiative indicated the LCB did have the authority to grant the PDA's application and it was solely within their discretion. He felt that in the absence of any fault in the development of the Public Development Authority, there would likely be no justification for denial. Mr Spencer said his interactions with the LCB strongly implied that the issue of separation from the City Council was not necessarily resolved from their perspective. Advocacy continues with the help of President Dudley.

Mr. Spencer presented a financial status report detailing what the process had cost to date and detailing anticipated expenses . Discussion ensued concerning making all the potential lenders aware of LCB requirements for background checks and the remaining process.

Old Business: The chair determined **Licensing & Funding** had been covered in the reporting.

New Business: **Discussion on Public Perceptions and the Board's Roles & Responsibilities** was addressed in a Suggestions for Successful Public Service manual copied and handed out by Mr. Spencer and highly recommended to the Board by President Dudley who tabled the issue until the entire Board could be present for a discussion.

Personnel Policies and **Finance Policies** documents were also handed out and recommended for careful reading. Mr. spencer called for feedback on these from the Board and explained some insurance considerations for both Board and its employees.

A **CPA Contract** was discussed at length and unanimously approved contingent upon some wording changes and the LCB's decision.

The deadline for submission of **Office Lease** proposals was still a day away. There were no active **Projects to Update** and **POS Systems, Security** and **Inventory** were still being addressed by the Chair, Staff and Director Whitcom who would share her research with us when she returns.

Invoices for the RFPs placed in the Skamania Pioneer and this month's rent on the building were unanimously approved as were the last **Meeting Minutes** contingent on a wording change for accuracy noticed by Attorney Wyers.

There were no **New Loans** to consider.

The **Next Meeting** date was set for Thursday September 18 @ 6pm

Public Comment: None

Closing Board Comments: None

Adjournment: @ 7:54pm

Dan C. Smith
Board Secretary.