

**North Bonneville Public Development Authority
Meeting Minutes from Thursday November 20, 2014
102 CBD Mall Dr. Unit #3 5:30 pm**

Note: The public is invited to attend all board meetings.

Meeting called to Order: 5:17pm

Roll Call: Secretary/Treasurer Dan Smith confirmed the presence of himself, President Tim Dudley, Vice President Tanya Knight and Director Judie Whitcom. Consultant John Spencer and Attorney Teunis Wyers also attended.

Pledge of Allegiance: No Flag was present

Agenda Changes: Mr. Spencer requested the New Business item 'Store Manager' be moved to the end of the meeting and be taken up in executive session.

Public Comments: None

Board Comments: None

Attorney/Staff/Consultant Reports: Mr. Wyers reported speaking with the owner of the sign property referred to us at our previous meeting. He said the man was willing to do business. Mr. Spencer suggested a three way dialogue with the land owner. He also said he would be working on a required product disposal policy document for a later meeting.

Old Business: **Updates on projects** included Pres. Dudley providing us with our new website URL www.thecannabiscornernb.com and our associated email addresses. Mr. Spencer advised us to transfer all our communications to the website as soon as possible to facilitate the possibility of a public records request.

Mr. Dudley said he had gotten a discounted quote on display cases and was working with them for delivery. The **Logo**, he said was still in digitizing process.

In his report on **Security Systems**, Mr. Smith proposed we accept the bid from Secure Pacific as the most attractive security monitoring system. Following some discussion, he asked for clarification on door lock requirements and agreed to ask for those to be included in the rebid.

Mr. Spencer presented a list of quotes for a Point Of Sale (POS) system and recommended we accept the one from Agrisoft based on their affiliation with the State, their reputation and their special offer to us. The Vote was unanimous to do so contingent upon the outcome of a presentation from the vendor scheduled for Monday.

New Business: A **Consent Agenda** containing **Minutes** of the last meeting and several expense **Invoices** was approved by a unanimous quorum.

Copies of a **Security Plan** were handed out by Mr. Spencer and he stepped us through it's particulars before it was adopted as a working document by another unanimous vote subject to some discussed changes.

Health Care Plans for employees were discussed at length and Mr. Spencer asked for a decision on what kind coverages to be offered so prices could be quoted and compared.

A summary of quotes for general liability **Insurance**, which is needed for our license to be issued, was explained and the one Mr. Spencer recommended was questioned, discussed and then approved by unanimous vote subject to additional information from the agent.

At 6:57pm the Board adjourned to Executive Session for approximately 10 minutes to review and discuss the **Store Manager** applications. At 7:20pm they reconvened the meeting declaring no decisions had been made.

Mr. Dudley and Mr. Spencer presented their recommended applicant Robyn Legun for approval pending follow up checks. She was approved as the Store Manager by unanimous quorum.

The Next scheduled Meeting was officially cancelled by the Chair because it would fall on Thanksgiving Day. The Next Meeting Date is Thursday Dec. 4th @ 5pm

Public Comments: None

Closing Board Comments: President Dudley again expressed his thanks to the people present for the hard work and commitment of all involved and charged us to keep up the good work.

Adjournment: was at 7:15pm

Dan C. Smith
Board Secretary.