

**North Bonneville Public Development Authority
Meeting Minutes from Thursday October 16, 2014
102 CBD Mall Dr. Unit #3 5:30 pm**

Note: The public is invited to attend all board meetings.

Meeting called to Order: 6:13pm

Roll Call: Secretary/Treasurer Dan Smith confirmed the presence of himself, President Tim Dudley, Vice President Tanya Knight and Director Judie Whitcom. Consultant John Spencer and Attorney Teunis Wyers also attended. Mr. Spencer said Director Bechtel had again indicated he would be attending meetings soon.

Pledge of Allegiance: No Flag was present

Agenda Changes: None

Public Comments: None

Board Comments: None

Attorney/Staff/Consultant Reports: John Spencer reported having met with the Skamania County Sheriff to determine how the PDA might be able to offer assistance in the future. They asked to be present at the security and alarm system installation. He said they were appreciative of his outreach and wanted us to be as child proof as possible. The County's One Alliance program also wishes to meet with us. Mr. Spencer offered to make those arrangements.

He had also submitted a grant application for free office computer equipment and is awaiting a response.

He's still setting up Quickbooks and will be meeting with the Secretary to acquaint him with it.

He had an opportunity to talk with a publicity agent for no cost and related to us the advice he'd been given concerning the grand opening and dealing with the media.

Finance Report: A report predicting a December opening was presented and discussed.

Old Business: **Updates on projects** began with Mr. Dudley reporting his and Mr. Spencer's attempts to shop for glass display cases had been less than successful

because the large number of pot store openings in the area had depleted them.

Director Whitcom said she had been talking with a mural artist about ideas and designs. It was agreed to check with LCB concerning signage regulations before we decide.

New project assignments were accepted by those Board Members present to research point of sale systems, safes, product line, security and alarm systems, grand opening elements, office furniture, etc.

Licensing processes were updated by Mr. Dudley and discussed regarding fingerprinting, background checks and the LCB deadlines.

New Business: Three expense **invoices** were approved by unanimous vote including staff time & membership in the Skamania County Chamber Of Commerce.

Minutes of our last meeting were adopted as well by unanimous vote.

Mr. Dudley presented proposed samples of a store logo and discussion resulted in asking him for revisions for next time.

The latest changes to the **Business Plan** had been submitted to the state by the consultant and explanations and discussions about pricing structure and retail philosophies occurred.

A discussion of the proposed **Management Structure** was held and resulted in the item being tabled for further review.

Likewise, the **Development Agreement w/ 484 Evergreen Dr. LLC** was also tabled.

The Next Meeting Date: was set for Thursday Oct. 23 @ pm

At this time (7:48pm) the Chair opened the first required public hearing on the **2015 Budget**. No members of the **Public** were present to **Comment** and both were officially closed .

In **Closing Board Comments**, Director Whitcomb reported receiving a request from a magazine interested in doing a story on our venture and Secretary Smith reported on his visit to the Tourism Summit Conference in The Dalles the previous day where Mayor Stevens had been a member of the 'Marijuana's Impact on tourism' panel discussion.

Adjournment was at 8:06pm

Dan C. Smith
Board Secretary.