

**North Bonneville Public Development Authority
Meeting Minutes from Thursday December 11, 2014
102 CBD Mall Dr. Unit #3 5:30 pm**

Note: The public is invited to attend all board meetings.

Meeting called to Order: 5:10pm

Roll Call: Secretary/Treasurer Dan Smith confirmed the presence of himself, President Tim Dudley, Vice President Tanya Knight and Director Judie Whitcom. Consultant John Spencer, Attorney Teunis Wyers and newly hired Store Manager Robyn Legun were also present..

Pledge of Allegiance: No Flag was present

Agenda Changes: The Consultant needed to add approval of computer purchases to New Business.

Public Comments: None

Board Comments: None

Attorney/Staff/Consultant Reports: Mr. Spencer officially welcomed Ms. Legun to the operation and reported that he thought, her performance and approach so far had exceeded expectations. She gave an **Update On Staffing** reporting that interviews had been scheduled for the coming week and named some specifics she would be looking for.

Mr. Spencer explained that the major delay in the availability of donated computers, was the reason for needing permission to buy the necessary machines, hence the agenda change..

He also said he is still negotiating with banks for an account but so far no agreement has been reached although he sees some promise. Mr. Wyers said he was in a position to look into the rules governing those banks and bring back additional recommendations.

No **Finance Report** was presented as little had changed this week.

Old Business: **Updates On Projects** included Dir. Whitcom's report on acquiring a quote on a scale and passing that on Ms. Legun. She agreed to help acquire materials for the work party.

Mr. Dudley & Mr. Spencer gave a **Licensing Update** saying no news is still considered good news.

Ms. Legun said she had talked with a designer about developing a **Logo** and got some clarification to pass on.

Mr. Smith reported that the building **Security** alarm **System** installation had been scheduled for Dec. 30 and that the cameras & their **Storage** system had been ordered and was to be delivered in about a week.

New Business: A **Consent Agenda** containing **Minutes** from the last meeting and expense **Invoices** to date was approved by unanimous vote.

Mr. Spencer presented quotes for employee **Health Care Plans** and asked for permission to continue evaluating these plans for a later decision.

A suitable **457 Retirement Plan** was offered by the State and it was adopted via approval of resolution #5 by unanimous vote.

A newly drafted and legally reviewed **Lease Agreement** with the land owner to bring it into compliance was approved by unanimous vote. Pros and cons of a proposal from the landowner about additional uses of the property in the future was discussed.

Door Locks would be a part of the quote Mr. Dudley was still expecting from the locksmith he met with.

A price was set and the **Purchase Of Computers** was unanimously approved.

Public Comment: None

Closing Board Comments: None

Adjournment: 6:10pm

Dan C. Smith
Board Secretary.