

**North Bonneville Public Development Authority
Meeting Minutes from Thursday December 4, 2014
102 CBD Mall Dr. Unit #3 5:30 pm**

Note: The public is invited to attend all board meetings.

Meeting called to Order: 5:21pm

Roll Call: Secretary/Treasurer Dan Smith confirmed the presence of himself, President Tim Dudley, Vice President Tanya Knight and Director Judie Whitcom. along with Consultant John Spencer. Attorney Teunis Wyers would be available by phone if needed..

Pledge of Allegiance: No Flag was present

Agenda Changes: None

Public Comments: None

Board Comments: None

Attorney/Staff/Consultant Reports: Mr. Spencer reported making a decision about general liability insurance and saving some money. The newly hired store manager will begin work on the 10th and more than 20 applications for bud tender had already been received.

Finance Reports were reviewed and Mr. Spencer reported agreement by some of the lenders for additional funds later if needed as the budget figures indicated would be the case.

Old Business: Mr. Dudley started **Updates On Projects** with the news that we could save money by assembling the display cases ourselves. A decision for him to purchase them was made by unanimous vote.

No news was deemed good news from the LCB concerning a **License Update**. He reported the **logo** was ready but he didn't bring it with him.

He said the website was within hours of completion. The free computers that were donated are backlogged for months and Mr. Dudley offered to donate one in the meantime as well as the necessary office supplies.

Mr. Smith then reviewed the best of the quotes for a **Security** alarm and a camera **System** and the Board unanimously approved the purchase of both.

New Business: A **Consent Agenda** of meeting **Minutes** and expense **Invoices** from Quickbooks and Craig's list was approved by unanimous vote.

Amendments to the **Personnel Policies** manual were unanimously approved contingent upon legal review.

Healthcare Plans with options for store employees were presented by Mr. Spencer for consideration under the newly adopted personnel policies and recommended going with the state offered coverage. More information was requested for next meeting.

Disposal & Transportation Policy manuals was presented by Mr. Spencer, discussed and approved as working documents by unanimous vote. .

Required changes to the **Lease Agreement** had been renegotiated with the landowner and were explained by Mr. Spencer and Mr. Dudley.

The Board unanimously approved enrollment in the state's retirement system for employees **PERS** via resolution #4.

A **Decision RE Social Security enrollment** was deemed unnecessary with PERS and the decision to forgo it was unanimous.

Public Comment: None

Closing Board Comments: VP Knight reported on her visit with the City Manager who said he'd had lunch recently with the Chairman of LCB. The comments from him were said to be very positive.

Adjournment: 7:37pm

Dan C. Smith
Board Secretary.