

**North Bonneville Public Development Authority Minutes**  
**Thursday September 18, 2014**  
**6:30 pm**

**Note: The public is invited to attend all board meetings at 102 CBD Mall #3**

**Meeting called to Order:** 6:55pm

**Roll Call:** Secretary/Treasurer Dan Smith confirmed the presence of himself, President Tim Dudley, Vice President Tanya Knight and Director Judie Whitcom. Attorney Teunis Wyers and Consultant John Spencer also were in attendance.

**Agenda Changes:** None

**Public Comments:** None

**Board Comments:** None

**Attorney/Staff/Consultant Reports:** John Spencer explained particulars of a consolidated financial status report updated to include the latest loan approvals.

He said he intended to redo the pro-forma financial projections in the business plan to reflect the time line and latest data.

He anticipated that PDA staff activities in Oct. would be costly and that likely by December we would need to be hiring staff for the store.

**Old Business:** **A discussion on Public Perceptions and the Board's Roles & Responsibilities** was held.

**Personnel Policies** and **Finance Policies** were tabled as works still in progress.

**Office Lease** was tabled by unanimous vote until the next meeting to give time for further review of the bids and possible negotiations

**Update on projects** began with Pres. Dudley suggesting that the Board had the necessary expertise to install our own **Security** camera system as a cost saver.

A Discussion concerning further researching **Inventory** and pricing structures ensued.

**Licensing** was updated by the Chair. Mr. Dudley reported on the initial interview with the LCB the day before telling what had been asked and what we could expect of the coming process.

**Funding** was covered earlier in the Consolidated Financial Status Report.

**New Business:** **Invoices** from Pulse Consulting and Wyers & Wyers for PDA applied time were approved unanimously as were the the **Minutes** of our last meeting.

The **Development Agreement with 484 Evergreen Drive LLC** was tabled as on going.

The one quote Mr. Spencer had aquired for director's and officer's insurance was also delayed until later since the expense was not included in the current budgeting of funds.

The Chair declared that he and Mr. Spencer were still working on the **PDA Management Structure** planned to bring a document before the Board at a later meeting.

Director Whitcom reported on a **Fact Finding Trip** she had made to a grower's facility. Future excursions we decided would be made in pairs. Mr. Spencer was instructed to contact an organized conference event on the Oct. 15th to see if we might be included.

The **Next Meeting** date was set for Thursday October 2 @ 5pm.

**Public Comment:** Bonneville resident and City Councilman Charles Pace spoke in support of the PDA's efforts to date and certain recent encouraging decisions made at the state level. He thanked those present for their efforts and commitment said he looked forward to the role the PDA would play in the city's future.

**Closing Board Comments:** None

**Adjournment:** @ 8:45pm

Dan C. Smith  
Board Secretary.