

North Bonneville Public Development Authority
Minutes January 31, 2020

President Steven Helms called meeting to order at 6:35p, Roll was called,

In attendance:

President Steven Helms

Vice President Adam Schaeffer

Secretary/Treasurer Mary Helms

Board Member Germaine LaFleur

Consultant to the PDA Joshua Good

Ex-Officio Board Member Brian Sabo

No Agenda Changes

Public Comments - none

Board Comments - none

Old Business - none

New Business

Resolution 20.34

- ~~Closing~~ *Suspend* Bonneville Events until such time as the board can ensure the business meets all employment regulations for the State of Washington.

VP moved to approve the resolution, Mary 2nd, voted, all in favor, unanimous

Suggested to change verbiage to "Suspend" rather than "Close"

Motion to approve amended resolution 20.34, 2nd, voted and passed unanimously.

Bonneville Events has \$2400-\$2500 in the safe (since approx. June, 2019) – employees mentioned that Ex-Executive Director Robyn Legun was possibly taking cash from that safe to cover expenses for other entities. Possible \$1,000/mo revenue per previous conversations. Current inventory approx. \$200-\$300.

Inventory – need to itemize, new, out of the box - cell phones, scanners, security cameras, computers. Mary will document and send out

Gas bill from office (will take care of next meeting)

Executive Session called 6:55p – 7:05p

Public Comments - none

Board Comments

- Annual Audit coming soon – Brian Davidson of LCB
- NSF fee from employee check has been taken care of
- Desk has been removed from office as part of clean-up
- Question if all loans went through LCB for approval, Adam not sure
- Bank accounts – Mary checked with local banks and found out that we cannot open accounts for Bonneville Events nor PDA since they are tied to cannibas

Next Meeting – Wednesday, February 12th at 7pm, city hall

Adjournment at 7:16pm